INTERESTED IN A CAREER IN INVESTIGATIONS?
This qualification is REQUIRED to become a Licensed Private Investigator in the State of Victoria.

The Investigations Industry requires people who are inquisitive, have an eye for detail and are ready for a challenge. This industry is exciting and growing; offering great opportunities for Private Investigators.

For eligible students, this training is made available through Victorian and Commonwealth Government subsidised funding. People with disabilities, or of Aboriginal or Torres Strait Islander descent, are encouraged to apply.
Who should take this course?
The CPP30607 - Certificate III in Investigative Services is required for anyone who would like to become a **Private Investigator**. It will provide you with the skills and knowledge to achieve this highly sought after qualification.

What is an Investigator?
A person who on behalf of another person is employed or retained to obtain and furnish information as to the personal character or actions of any person or as to the character or nature of the business or occupation of any person or alternatively be employed to search for missing persons.

How long will it take?
This qualification is available to be completed over a range of delivery models including weekdays, weeknights and weekends. Delivery ensures that all Victoria Police - Licensing and Regulation Division (LRD) minimum face to face training hours are met for the licensing categories of **Private Investigator**. In addition to face to face delivery students will be provided access to resources and learning materials to ensure that they are provided the opportunity to develop all the required skills and knowledge for this qualification.

Why choose us?
We are Australia’s leading provider of training and recruitment solutions to the Security industry. Our staff and trainers have extensive experience in the Security industry. We have considerable networks, relevant insight and hands on field experience to share. We offer robust career support and welfare services; genuine care and are focused on outcomes. Our quality instruction and compliance processes are industry leading, awarded and admired.

What will I learn?
This qualification will provide you with the basic underpinning knowledge required to work in the Investigations industry. You will learn skills in surveillance, factual investigation, conducting interviews, locating subjects and insurance claims.

Student Employment Support Services
Throughout your studies our Student Employment Support Services team is available to provide employment preparation guidance and assistance. Through our extensive network of employer contacts we will not only ensure that you are aware of employment opportunities that may arise but also offer you support and guidance as part of any applicable job application process.

Licenses & Fingerprinting
Once you have successfully completed this course we will assist you in applying for your Private Investigator’s License with Victoria Police’s Licensing and Regulations Division. We will then discuss with you your new found employment opportunities.

Where will it lead?
Types of work you may be able to gain once licensed:
- Motor vehicle accidents (TAC) investigations
- Personal injury claims
- Insurance claims
- Matrimonial infidelity matters
- Missing persons
- Pretrial research

Further pathways
Students seeking to operate their own Investigations business will need to complete a the CPP40707 - Certificate IV in Security and Risk Management so that they can apply for a Business Security Licence.

### CPP30607 - Certificate III in Investigative Services

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Core Unit Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBFLM303C</td>
<td>Contribute to effective workplace relationships</td>
</tr>
<tr>
<td>BSBWOR301B</td>
<td>Organise personal work priorities and development</td>
</tr>
<tr>
<td>CPPSEC3001A</td>
<td>Maintain workplace safety in the security industry</td>
</tr>
<tr>
<td>CPPSEC3009A</td>
<td>Prepare and present evidence in court</td>
</tr>
<tr>
<td>CPPSEC3026A</td>
<td>Work effectively in investigative services</td>
</tr>
<tr>
<td>CPPSEC3027A</td>
<td>Develop investigative plan</td>
</tr>
<tr>
<td>CPPSEC3028A</td>
<td>Compile investigative report</td>
</tr>
<tr>
<td>CPPSEC3029A</td>
<td>Provide quality investigative services to clients</td>
</tr>
<tr>
<td>CPPSEC3030A</td>
<td>Conduct surveillance</td>
</tr>
<tr>
<td>CPPSEC3031A</td>
<td>Organise and operate a surveillance vehicle</td>
</tr>
<tr>
<td>CPPSEC3032A</td>
<td>Gather information by factual investigation</td>
</tr>
<tr>
<td>CPPSEC3033A</td>
<td>Conduct interviews and take statements</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Elective Unit Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPPSEC3012A</td>
<td>Store and protect information</td>
</tr>
<tr>
<td>CPPSEC3034A</td>
<td>Operate information gathering equipment</td>
</tr>
<tr>
<td>FNSMCA304</td>
<td>Locate subjects</td>
</tr>
</tbody>
</table>

Types of work you may be able to gain once licensed:
- Motor vehicle accidents (TAC) investigations
- Personal injury claims
- Insurance claims
- Matrimonial infidelity matters
- Missing persons
- Pretrial research

Victorian Small Training Provider of the Year

MELBOURNE
BENDIGO
BRISBANE
DANDENONG
DARWIN
GEELOONG
GOLD COAST
MILDURA
WODONGA

Winner
VICTORIAN TRAINING
AWARDS 2014

ABN 65 093 254 105
RTO 21009
#CPP30607-MEL-V3.0

Australian Security Industry
Association Limited

Nationally Recognised
Training Framework

Australian Qualifications
Framework