Welcome to COMPLEX Institute of Education
YOUR TRAINING EXPERTS, YOUR EMPLOYMENT SPECIALISTS

@ www.complexinstitute.edu.au
1800 441 677
ABOUT
COMPLEX INSTITUTE
OF EDUCATION

1
ESTABLISHED IN 2000

2
TRAINED OVER 40,000 STUDENTS

3
PUBLIC SAFETY THE EMPLOYMENT SPECIALISTS
RECRUITMENT SERVICES
QUALITY NETWORK OF EMPLOYERS

G4S
ISS
SECUREcorp
Wilson Security
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<td>25+</td>
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<td>25+</td>
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79% of our students are from a multicultural background.
Did you know there is a high demand for women in the security industry?
COMPLEX INSTITUTE OF EDUCATION HOLDS A SKILLS FIRST (SF) PROGRAM FUNDING CONTRACT. FOR ELIGIBLE STUDENTS, THIS TRAINING IS MADE AVAILABLE THROUGH VICTORIAN AND COMMONWEALTH GOVERNMENT SUBSIDISED FUNDING.

ARE YOU ELIGIBLE FOR SKILLS FIRST (SF) FUNDING?

People with disabilities, or of Aboriginal or Torres Strait Islander descent, are encouraged to apply.
WHY ARE YOU HERE?

Please select two of the following:

- I WANT TO GET A JOB
- I WANT TO GET A BETTER JOB
- I WANT TO ACHIEVE A QUALIFICATION
- I WOULD LIKE ASSISTANCE IN OBTAINING EMPLOYMENT
- I WANT TO CHANGE MY LIFE
- I WANT TO APPLY FOR A BETTER PAYING JOBS
- I WANT TO IMPROVE THE DIRECTION OF MY LIFE
CAN YOU SEE YOURSELF KEEPING OUR AIRPORTS SAFE?
CAN YOU SEE YOURSELF WORKING AS AN ARMED GUARD?
DO YOU HAVE AN **EAGLE EYE** FOR DETAIL?
BODYGUARD - PROTECT VIPS, CORPORATE EXECUTIVES & CELEBRITIES
CORPORATE CONCIERGE - CUSTOMER SERVICE WITH A SECURITY QUALIFICATION
OPERATE A WAND AT AN EVENT TO KEEP PATRONS SAFE
PROTECT AUSTRALIA’S LAW COURTS FROM DANGEROUS ITEMS
WOULD YOU LIKE TO KEEP OUR SHOPPING CENTRES SAFE?
# Certificate II in Security Operations

**Day Course (Weekdays)**
- 17 days
- 8.30am - 5pm

**Night Course (Weeknights)**
- 34 nights
- 6pm - 10pm

**Weekend Course (Sat & Sun)**
- 17 days
- 8.30am - 5pm

## Day 1 of Course
NPBC & Fingerprint appointment
made (up to 4 weeks)

## During Course - Requirements
- Complete Security Licence Application
- First Aid & RSA
- Further Study Pathways Presentation

## Day 12 - Corporate Day - Recruitment
- Hand in Resume
- Interview Techniques
- Information on Job Vacancies

## Day 15 of Course
- Choose an elective
- Enrolment Session
LICENCE REQUIREMENTS

- Australian Citizenship, Australian Resident, Current Work Visa
- 100 points of ID - refer to handout (Victoria Police - Licensing Regulations Division)
- Undertake National Police Records Check (NPSC) and Fingerprinting
- Two referees who have known the candidate for at least 12 months in Australia

Referees should be from professions such as doctors, solicitors (Notary Persons of the Public)
AFTER YOUR COURSE

10 DAYS AFTER COURSE COMPLETION
Statement of Results

LODGE SECURITY LICENCE APPLICATION
Can take up to 4 weeks

You are unlikely to have your Security Licence to commence work for approximately 4 to 6 weeks after you have completed your CPP20212 Certificate II in Security Operations

HOWEVER...
While you are waiting for your licence.
Why not complete a CPP30411 Certificate III in Security Operations?
### CERTIFICATE III IN SECURITY OPERATIONS

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<th>Course</th>
<th>Duration</th>
<th>Time</th>
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<td>Day Course (Weekdays)</td>
<td>12 days</td>
<td>8.30am - 5pm</td>
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<td>Night Course (Weeknights)</td>
<td>23 nights</td>
<td>6pm - 10pm</td>
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<tr>
<td>Weekend Course (Sat &amp; Sun)</td>
<td>12 days</td>
<td>8.30am - 5pm</td>
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### Traditional Electives
- Control Room & Aviation Screening - **8 days**
- Armed Guard & Cash in Transit - **6 days**
- Bodyguard - **7 days**

### Other Further Study Pathway Options
- UEE31411 Certificate III in Security Equipment - **50 days***
- CPP30607 Certificate III in Investigative Services - **22 days**
- HLT41115 Certificate IV in Health Care - **25 days***
- SIT30616 Certificate III in Hospitality - **20 days***
CERTIFICATE III IN SECURITY OPERATIONS
CPP30411

ELECTIVES

Control Room & Screening
Armed Guard / Cash in Transit
Bodyguard / Batons & Handcuffs
MONITORING A CONTROL ROOM MIGHT BE A PERFECT SECURITY JOB FOR YOU
CAN YOU SEE YOURSELF SCREENING PEOPLE?
<table>
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<tr>
<th>Day Course</th>
<th>22 days</th>
<th>8.30am - 5pm</th>
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</thead>
<tbody>
<tr>
<td>Exciting &amp; challenging work</td>
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<tr>
<td>A great variety of work</td>
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<tr>
<td>Insurance Claims</td>
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<td>Workover Claims</td>
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<tr>
<td>Must be attentive and motivated</td>
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<tr>
<td>Opportunity to run your own business</td>
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<td>Infidelity Claims</td>
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<td>Surveillance</td>
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CERTIFICATE III IN SECURITY EQUIPMENT

Day Course 50 days 8.30am - 5pm
120 hours of Practical Placement
FOR THE TECHNICALLY MINDED
-SECURITY EQUIPMENT
ADVANCE YOUR KNOWLEDGE AND REFINE YOUR SKILLS AS AN ELECTRONIC SECURITY SYSTEMS INSTALLER
Technical security is one of Australia’s next boom industries. Security equipment is also one of today’s fastest growing and the demand for qualified, skilled and motivated people is extremely high.
CERTIFICATE III IN HOSPITALITY

Day Course (Weekdays) 20 days 8.30am - 5pm
36 x 3hr Service periods (Practical Placement)
SHORT COURSES

First Aid
RSA
Food Hygiene
Barista
White Card
Let's get STARTED!